

## Marlborough Community Area Transport Group – Thursday 10<sup>th</sup> September, 2015

Report Author: Adam Brown

Present:

	Item	Update	Actions and recommendations	Who	Priority Level
1.	<b>Apologies</b>	Apologies from: Tony Iles, Mike Morrissy, Sheila Glass, Spencer Drinkwater, Tamsin Witt			
2.	<b>Notes of last meeting</b>	The minutes of the previous meeting held on 25/06/15 were circulated.	<p><b>The notes of the last meeting were agreed.</b></p> <p><b>Updates on Actions –</b></p> <p><b>George Lane Marl/Green Lane Avebury –</b> Andrew Jack informed there was not enough funding to do these two roads as well as the roads on the existing list.</p> <p>CATG would need to deprioritise two to create capacity.</p> <p>Mud had been cleared from Green Lane. It was noted as maybe possible to velocity patch this next year.</p>		

			<p>It was noted that if two other roads were deprioritised, space may not be made for two roads to take their place.</p> <p><b>ACTION - Leave list as it is and do not deprioritise any other roads.</b></p> <p><b>Time projects take to complete</b> BBLP were invited to the meeting to explain, but were not present.</p> <p><b>New 40mph at Free's Avenue</b> Had now been installed.</p> <p><b>30mph limit extended north of Avebury to encompass new houses</b> Andrew Jack had passed this on to Dave Thomas.</p> <p><b>Baydon Bid to Highway Substantive Scheme</b> The bid had now gone in and had gone through as a substantive scheme.</p> <p><b>List of Resurfacing works in Marl</b> Andrew Jack had passed this on to Dave Thomas.</p> <p><b>Possible redrafting of CATG Terms of Reference</b> This issue would be taken to a</p>		
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meeting with Cllr Philip Whitehead.

<b>3.</b>	<b>Ongoing Schemes</b>				
a)	Manton- High St/ Bridge St – Footway improvements	Design 90% complete. Marlborough TC currently do not approve of the proposal. Residents association to discuss with Marlborough TC.	<p>It was confirmed that Marlborough Town Council had not considered this on an agenda or discussed at a meeting.</p> <p>CATG could not approve until Marlborough Town Council had approved it.</p> <p><b>ACTION - For Marlborough Town Council to consider scheme and bring back to CATG if approved</b></p>	Marlborough Town Council	
b)	Ogbourne St Andrew – A346 - gates	Complete – request for invoice sent to highways finance 8/7/2015	<p>The invoice had been received and the cheque had been sent.</p> <p><b>ACTION – Take off CATG agenda</b></p>	Sukhvir Kaur/ Steven Hind	
c)	C18 Free's Ave – C - Class Rd speed limit implementation	Complete?	<p>Scheme was confirmed as running.</p> <p><b>ACTION - Take off CATG agenda.</b></p>	Sukhvir Kaur/ Steven Hind	
d)	C189 Baydon- Aldbourne- Ogbourne St George C class road speed limit review	<p>Atkins initial review complete – recommends national speed limit.</p> <p>Parishes had asked about moving the current 30mph limits further out from villages to act as buffer.</p>	<p><b>ACTION – To review locations and extent of 30mph extents</b></p>	Steven Hind	
e)	Ramsbury Back Lane	To be advertised	Update: This was advertised on		

	20mph limit		18/09/15	Sukhvir Kaur/ Steven Hind	
			<b>ACTION – Leave on agenda</b>		
f)	Ogbourne St Andrew – Village Lane 20mph limit	To be advertised	Update: This was advertised on 18/09/15	Sukhvir Kaur/ Steven Hind	
			<b>ACTION – Leave on agenda</b>		
g)	Marlborough – Pattern Alley Dropped kerbs	Works to be ordered through Area Office	Work has been ordered – Martin Cook informed contractor of best location.  Is now in the hands of the contractor – who will relevel everything.  It was noted that work was underway on 16/09/15	Rebecca Busby	
			<b>ACTION – To pass on to Rebecca Busby to follow progress.</b>		
h)	Ramsbury – Knowledge Crescent Dropped kerbs	Works to be ordered through Area Office	Work has been ordered – Martin Cook informed contractor of best location.  Is now in the hands of the contractor – who will relevel everything.  This had been implemented by the last CATG meeting on 10/09/15	Rebecca Busby	
i)	Issue No 3366  Froxfield- Littlecote Rd	Works package and construction to be undertaken once 25% contribution confirmed from Froxfield PC	<b>ACTION - 15% contribution from Froxfield Parish Council accepted.</b>	Steven Hind	

	footway and lighting		<p><b>Steve Hind to liaise with Froxfield PC over location of new lighting.</b></p> <p><b>NOTE – Contribution accepted as a transition rate, and due to Froxfield having not requesting much from CATG/Area Board in the past.</b></p>		
j)	<p>Issue 3938</p> <p>Ogbourne St George – exit slip from bypass – virtual footway</p>	PC to confirm contribution	<p><b>ACTION – To chase via email confirmation of 25% contribution from Ogbourne St George Parish Council and to begin the scheme if this is received.</b></p>	Steven Hind	
k)	<p>Issue 3970</p> <p>Ogbourne St George – Liddiards Green. Bus Stop improvements 1. Kerbs at Liddiards Green. 2. Parking at bus stop outside school.</p>	<p>1. Bus stop kerbs not acceptable on a tight radius. No suitable alternative location found.</p> <p>2. Discussion required as bus stop markings would restrict further parking. Parking difficult to enforce.</p>	<p>Waiting for feedback from where Parish Council wishes to go with scheme.</p> <p><b>ACTION - Leave on agenda</b></p>	Sukhvir Kaur/ Steven Hind	
l)	<p>Issue 3558</p> <p>Mildenhall Proposed gates</p>	Arrange implementation of gates at eastern end of village.	<p>Steven Hinds was arranging for this to be done.</p> <p>The 25% contribution was confirmed as accepted by the Parish Council.</p> <p>Gates were available, currently waiting for installation.</p>		

			<b>ACTION – Leave on agenda</b>	Sukhvir Kaur/ Steven Hind	
m)	Issue 3545  Broad Hinton – A4361 by Barbury Inn – Bus Stop Improvements	Bus stop kerbs can be installed on both sides PC to report decision at next meeting.	The Parish Council were confirmed as willing to pay 25% to have done on both sides.  <b>ACTION - CATG approved to progress scheme.</b>	Steven Hind	
n)	Issue 3762,3763  HGV's using inappropriate road in Marlborough	Signs installed. Effect to be monitored.	<b>ACTION - To investigate the possibility of a “No Entry” sign for Silverless Street entering from Herd Street, making it one- way, and a possible timescale.</b>	Steven Hind	
o)	Issue 4083  Speeding issue, Thicketts Rd Mildenhall	Speed hump not appropriate. Warning signs could be an option.	Hump could not be installed due to lack of lighting.  Warning sign can be installed in each direction. Signs already installed at other locations nearby.  <b>ACTION – To install signs for children on road in both directions</b>  <b>To check status of speed limit signs on road</b>  <b>For the Parish Council to contribute 25%</b>	Steven Hind	
p)	Substantive Scheme	Traffic calming build out x2	Has already been agreed  <b>ACTION – To leave on agenda to</b>	Sukhvir Kaur/	

	Baydon – Ermin St (west)		enable an update.	Steven Hind	
<b>4</b>	<b>New issues submitted to CATG</b>				
a)	Issue No 3245 Maintenance of setts/kerb at the Green, Aldbourne	Looks like it will be done	<b>ACTION – To leave on agenda</b>	Sukhvir Kaur/ Steven Hind	
b)	Issue No 3321 Improved access to Preshute school	<p>Taking action for school journeys officer looked at it.</p> <p>Possible solution – school speaks to people parking.</p> <p>Provide some widening of footway to manage number of parents on footway and prevent spilling into road</p> <p>Steps have been installed – solves issue through leading parents to playground.</p>	<b>ACTION – To take off agenda</b>	Sukhvir Kaur/ Steven Hind	
c)	Issue No:3410,3582,3583 Vehicle speeds on A4 at Fyfield and West Overton		<b>ACTION – To send an email from CATG to the Parish Council to state that it is best for the Parish Council to take control of this and monitor speeds, and mention the future meeting between Cllr James Sheppard and Cllr Philip Whitehead.</b>	Andrew Jack	
d)	Issue No: 3487 Request for new street light at Ironmonger Lane, Marlborough	<p>Was discussed at MTC on Monday – Marlborough was subject of streetlight switch off before MTC was notified.</p> <p>Issues over areas where lights have been switched off – some areas not</p>	<b>ACTION – To leave on CATG agenda</b>	Sukhvir Kaur/ Steven Hind	

		<p>appropriate</p> <p>Why has it gone ahead without consultation – question.</p> <p>Ironmonger Lane - Issue over whether it is highways – Peter Binley happy for new light – funding would need to come from CATG IM Lane is a right of way – not highways</p>			
e)	<p>Issue 3578 More space needed on verge for wheelie bins</p>		<p>Andrew Jack had contacted Martin Litherland to invite on collection day and sent over photos.</p> <p>No response had yet been received from Martin Litherland.</p> <p>Cllr James Sheppard and Cllr Jemima Milton would contact Martin Litherland for a response.</p> <p>Highways could draw up scheme to extend beyond the current area.</p> <p><b>ACTION – For Cllr Sheppard and Cllr Milton to contact Martin Litherland and to await a response.</b></p>	Cllr Sheppard/ Cllr Milton	
f)	<p>Issue 3799 Request for Deer warning signs on A4</p>		<p><b>ACTION – For Andrew Jack to send the request for warning signs in requested location to Steven Hinds.</b></p>	Andrew Jack/ Steven Hind	



g)	<p>Issue 4005 Traffic Speeds u/c road Manton to Lockeridge</p>	<p>Additional passing places – issue over whether there is room for them.</p> <p>Creation of new passing places would have to be done to standard.</p>	<p><b>ACTION – To remove from the agenda</b></p> <p><b>ACTION - For the issue to be changed to reflect the passing places issue.</b></p>	<p>Sukhvir Kaur/Steven Hind</p> <p>Andrew Jack</p>	
5.	<b>Other agenda items</b>				
a)	<p>Briefing note 250 – Freight Management Requests</p> <p>The briefing note was introduced and explained to those in attendance.</p> <p><b>OTHER QUESTIONS</b></p> <p><b>SID Installation</b> Cllr Philip Whitehead had written a letter to Sheila Glass stating that he wants a process produced for Parish Councils to do this at their own level.</p> <p>Cllr Sheppard and Andrew Jack would follow this at their meeting with Cllr Whitehead.</p> <p>Those in attendance from Parish Councils were advised to chase a metro count if they haven't had one within 12 months.</p> <p><b>Buffer Speed Restrictions at West-End of Chilton Foliat – B4192</b> It was advised that this should be raised as an Area Board issue on the Issues system.</p> <p><b>Bins Issue 3578</b> Andrew Jack would co-ordinate a meeting with the relevant officers and send Martin Litherland's email address to Cllr Sheppard.</p> <p><b>NOTE - Concerns were raised over the cost of communications</b></p>				

	<p><b>due to lack of response to emails.</b></p> <p><b>Street Sign – Elcot Lane, Marlborough</b> There was currently no sign for Elcot Nurseries.</p> <p>It was explained that CATG would probably have to fund a new sign.</p> <p><b>Marlborough Fingerpost Signage</b> This had been executed themselves as it had been decided it would be more economic to do so.</p> <p><b>Martin Cook – Away From Office Until New Year</b> Martin Cook stated that he would be out of the office until the new year and that he would be unable to respond or catch up with emails upon his return. Rebecca Busby was given as an alternative contact.</p> <p>Those in attendance gave their best wishes to Martin.</p>	<p><b>ACTION - For Highways to investigate the installation of a new sign for Elcot Nurseries</b></p> <p><b>To add this as an issue to the MyWiltshire App.</b></p>	<p>Steven Hind</p>	
<p><b>6.</b></p>	<p><b>Date of Next Meeting</b></p>			
	<p>The following were the next scheduled dates of the Marlborough CATG:</p> <p><b>Thursday 17<sup>th</sup> December, 2015</b>  <b>Thursday 17<sup>th</sup> March, 2016</b>  <b>Thursday 16<sup>th</sup> June, 2016</b>  <b>Thursday 15<sup>th</sup> September, 2016</b></p>	<p>Agreed</p>	<p>Sukhvir Kaur</p>	

## 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of **£20834**

## **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

## **4. HR Implications**

4.1. There are no specific HR implications related to this report.

## **5. Equality and Inclusion Implications**

The schemes recommended to the Area Board will improve road safety for all users of the highway.

## **6. Safeguarding implications**